

Tammy Loving

WE CREATE YOU CELEBRATE



Coordination Packages

"THIS MAGIC MOMENT"

My Day of Coordination package is designed to let you be a BRIDE, on your big day! No worrying about what time the caterer will show up, no sending Aunt Sally last.

minute directions, no worrying about getting the processional timing perfect. That's MY job!

\$1000

"AT LAST"

Some brides need a bit more help than others and that is what I'm here for! This package used to be classified as month of coordination, but I have made some fresh new updates allowing me to help just a bit more! You'll get all the services from "THIS MAGIC MOMENT" and MORE, including credit toward rentals, and now, by popular demand, 2 Hour Rehearsal attendance is included!

\$1500

"ALWAYS & FOREVER"

This is the BIG one! This is my FULL planning package, Covering everything from Day of Coordination to RSVP Tracking! From Venue selection to Bridal Fittings! This package is designed for the bride who wants to fully enjoy her engagement season and be pampered by the best!

\$3000

"A LA CARTE"

Don't see what you need let us build a package of services that fit your need.

Starting at minimum

\$800





Tammy Loving
WE CREATE YOU CELEBRATE

"THIS MAGIC MOMENT"

- Two 1-hour planning sessions (Planning 1 month prior to your event.
- Detailed Timeline itinerary creation
- Ceremony and reception coordination
- Professional feedback regarding setup & teardown
- The Client will also have access to rentals at an additional price per rental item.
- Vendor direction and coordination on Wedding Day
- emergency proxy on Wedding Day -Emergency Wedding Kit(s) on-site at all times (with all the wedding-day emergency necessities)
- Day Of Coordination
- 8 hours of availability on Wedding Day
- Contact via phone, email, text, or social media message.



Total Hours: 10 hours**

Total Price: \$1000

** (This package does NOT include wedding Rehearsal time)
* (This package has a limit of 10 hours; any planning time will be deducted from 10-hour bank and any planning over 10 hours will be subject to my hourly rate of \$20 unless package is upgraded or further agreed upon by the coordinator)

"AT LAST"

- ◆ all services from "THIS MAGIC MOMENT PLUS:
- ◆ A Personal assistant planner/coordinator at no extra cost
- ◆ 1-hour site visit walk through.
- ◆ Basic assistance with breakdown of items brought into the venue.
- ◆ 3-hour planning sessions.(Planning begins 2 months prior to event)
- ◆ Assist with supervising cleanup and load out to help adhere to venue requirement to secure your return deposit.
- ◆ Personalized To-Do Lists (Your checklist)
- ◆ Two Week of Vendor Relations
- ◆ 2 hours of availability on Rehearsal Day
- ◆ 10 hours of availability on Wedding Day
- ◆ Basic assistance with Reception Setup
- ◆ The Client will gain \$100.00 Credit toward rentals,
- ◆ Peace of mind for setup and tear down of your special day (because you marrying your best friend is what matters most)

Total Hours: 15 hours**

Total Price: \$1500

*(This package has a limit of 15 hours; any planning time will be deducted from 15 -hour bank and any planning over 15 hours will be subject to my hourly rate of \$20 unless package is upgraded or further agreed upon by the coordinator)



Tammy Loving
WE CREATE YOU CELEBRATE

ALWAYS & FOREVER™

- ◆ all services from "AT LAST"
- ◆ 2-hour site visit/walkthrough planning sessions
- ◆ Appointment Setting
- ◆ attendance at Bridal Fittings
- ◆ attendance at Groomsmen Fittings (to make sure the guys do not buy prom tuxedos!)
- ◆ attendance at Bridesmaid Fittings (to help keep everyone calm and happy while they pick their dress.)
- ◆ attendance at Vendor meetings, if desired *at the scheduling preference of coordinator, if required to attend.
- ◆ Venue Tours & Selection Assistance
- ◆ Accompaniment to open houses and wedding expos. *If the planner is available
- ◆ Hotel Blocking and Booking
- ◆ Thank you, Cards, (because it is SO hard to keep track of all the gifts and remember to get the cards sent out in a timely manner and you have more important things to worry about on your honeymoon!)
- ◆ Preparing & maintaining a wedding planning schedule for the entire contracted period
- ◆ \$200 Rental credit
- ◆ Rental Coordination
- ◆ Assist with detail design layout and
- ◆ 3 hours of availability on Rehearsal Day
- ◆ 12 hours of availability on Wedding Day
- ◆

Total Hours: 30 hours**

Total Price: \$3000

*(This package has a limit of 30 hours; any planning time will be deducted from 30-hour bank and any planning over 30 hours will be subject to my hourly rate of \$20 unless package is upgraded or further agreed upon by the coordinator.)

